

Resolution approving a Franklin County Board of Commissioners Employee Handbook (Human Resources)

WHEREAS, an employee handbook sets forth the policies and procedures of a workplace; and

WHEREAS, employees of the Franklin County Board of Commissioners have a need and the right to know the policies that affect their employment; and

WHEREAS, the current employee handbook has been in use since June 5, 2001 and amended periodically; and

WHEREAS, the Board of Commissioners has utilized an independent consultant to work with the Human Resources Department and other county agencies on the development of an updated employee handbook; and

WHEREAS, the independent consultant and County employees working on the employee handbook project have been guided by the Board's intention to establish both a customer friendly focus for residents seeking county services and an employee friendly workplace; and

WHEREAS, an updated employee handbook provides value to County taxpayers and residents; and now therefore,

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS, FRANKLIN COUNTY, OHIO;

1. That the attached document entitled "Franklin County Board of Commissioners Employee Handbook" issued August 18, 2009 is adopted.
2. That the "Franklin County Board of Commissioners Employee Handbook" issued August 18, 2009 will be effective 90 days from date of this Resolution. During the ninety day period, the Department of Human Resources shall conduct appropriate training and implementation activities.
3. That the Director of Human Resources, after review by the County Administrator, may amend the Franklin County Health Benefits Program Plan Document to conform with the Employee Handbook approved by this Resolution.
4. That the Director of the Department of Human Resources, after review by the County Administrator, may make editorial corrections and updates to the handbook as necessary to assure

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policies established by the Board of Commissioners are
accurately presented.

AGENCY
Human Resources

Prepared by: Scott Solsman

cc: Human Resources